

**MINE HILL TOWNSHIP BOARD OF EDUCATION  
MINUTES  
REGULAR MEETING  
December 19, 2022**

**1. Call to Order**

**2. Statement of Compliance**

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 20, 2022, and the Randolph Reporter on January 27, 2022, and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

**3. Roll Call**

Board Member	Roll Call	Board Member	Roll Call
Jennifer Antoncich	Absent	Diane Morris	Yes
Katie Bartnick	Yes	Srinivasa Rajagopal	Yes
Peter Bruseo	Absent	Jennifer Waters	Absent
Brian Homeyer	Yes		

**4. Executive Session**

On the motion of Brian Homeyer seconded by Katie Bartnick at 6:35 p.m. the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege**
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss.

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**Note: This closed session will include items in categories 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.**

**5. Regular Session**

Motion of: Brian Homeyer

Seconded by: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Absent	Yes	Absent	Yes	Yes	Yes	Absent

**6. Flag Salute**

7. **Mission and Vision**

**Vision**

*We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.*

**Mission**

*Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.*

8. **Approval of Minutes**

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **November 28, 2022**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **November 28, 2022**.

Motion of: Brian Homeyer

Seconded by: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Absent	Yes	Absent	Yes	Yes	Yes	Absent

9. **Correspondence – N/A**

10. **Superintendent’s Report**

- Culture and Climate
- Thrive Mental Health Services
- Covid and Health status
- Student Achievement
- Varsity Tutors
- Cyber Audit
- Security Cameras
- Visitor Check in System
- Door Access and reader
- Board Newsletter

11. **Presentations / Reports**

- Charlene Peterson – Board Certification presentation

12. **Business Administrator’s Report**

- 23-24 Budget Discussion

13. **Public Discussion**

- Nancy Gulley – tree lighting ceremony in Dover
- Cindy Pyrzynski – Board recognition

14. **FINANCE** *Srinivasa Rajagopal, Jennifer Waters, Jennifer Antoncich*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **November 2022 payroll** in the amount of \$360,539.72, (including gross payroll amounts, district share of DCRP pension benefits, the state and district’s share of

FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$388,328.40;

BE IT FURTHER RESOLVED that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$2,212.40
Student Activity Fund (Canfield School Account)	\$0.00

- b. WHEREAS, the Board of Education conducted a bid opening on December 6, 2022 for the **Partial Roof Replacement**;

WHEREAS, a total of six (6) bids were received for this contract, the 3 lowest bids were as follows:

	Northeast Roof Maintenance	Patwood Roofing	GC Dynatec
<b>TOTAL</b>	\$688,000.00	\$735,700.00	\$744,000.00

RESOLVED, that all project work for the **Partial Roof Replacement** at the Canfield Ave School be awarded to **Northeast Roof Maintenance** in the amount of **\$688,000.00**. State Project #3240-030-21-2000.

- c. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the agreement with **Ro Health, LLC for various substitute services for the 2022-2023** school year on an as needed basis and as requested. The rates are as per the contract which shall remain on file in the business office.
- d. RESOLVED, that the Mine Hill Board of Education approve the binding agreement to purchase Electric Generation Services Through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS.
- e. RESOLVED, that the Mine Hill Board of Education approve the binding agreement to purchase Natural Gas Services Generation Services Through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS.

Motion of: Srinivasa Rajagopal

Seconded by: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Absent	Yes	Absent	Yes	Yes	Yes	Absent

**15. INSTRUCTION & CURRICULUM**

*Committee of a Whole*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the contract with **Stepping Forward Counseling Center, LLC**. for home instruction at a rate of \$100.00 per hour for 10 hours per week, for a total not to exceed \$39,000.00, for Dover High school student, SID #: 2548074742 for the 22-23 school year.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the out of district contract in the amount of \$28,000, prorated, individual Speech services at \$80.00/week and OT services in the amount of \$80/week, prorated, with **Rockaway Township Public Schools** for student D.S. beginning January 3, 2023.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves pursuant to the Mine Hill Township Board of Education Policy 5119, the following student(s) to **attend Roxbury High School as a Mine Hill Township Board of Education paid tuition student**, September 2023 through June 2027.

SID Number	Lottery Position	Results
4558054723	First	Attending
5098106571	Second	Attending
2864420029	Third	Attending
4308362986	Fourth	Waitlist
6557268472	Fifth	Waitlist

Motion of: Katie Bartnick      Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Absent	Yes	Absent	Yes	Yes	Yes	Absent

**16. PERSONNEL**      *Committee of a Whole*

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant’s attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education accept the recommendation of the Superintendent and approves **Milmari Sanchez** as a long-term **NJ Substitute Teacher for the 2022-23 school year** at a rate of \$105/day, after 20 consecutive days \$150/day, after 40 consecutive days \$190/day after 60 consecutive days the rate of pay will be BA Step 1 of the teacher contract.

Motion of: Srinivasa Rajagopal      Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Absent	Yes	Absent	Yes	Yes	Yes	Absent

**17. POLICY / OPERATIONS / PUBLIC RELATIONS**      *Committee of a Whole*

- a. RESOLVED, that the Board of Education approves the following **Policies** for **Second Reading**:

<u>Policy #</u>	<u>Policy Title</u>
P5512	Harassment, Intimidation or Bullying

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Travel, Conference and Workshops** listed below:

Date(s)	Employee	Conference/Workshop Location	Registration / Meals	Lodging / Travel	Estimated Total Expense
1/25/23-1/27/23	Lee Nittel	Techspo, Atlantic City	\$567.50	\$192.75	\$760.25
1/25/23-1/27/23	Carolina Rodriguez	Techspo, Atlantic City	\$662.50	\$427.19	\$1,089.69
1/25/23-1/27/23	Matthew Bruhn	Techspo, Atlantic City	\$662.50	\$427.19	\$1,089.69

*\*Lodging paid directly to vendor*

Motion of: Brian Homeyer      Seconded by: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Absent	Yes	Absent	Yes	Yes	Yes	Absent

18. **BUILDINGS & GROUNDS** *Srinivasa Rajagopal, Pete Bruseo, Brian Homeyer*  
N/A

19. **Presidents Report**  
• Board Wall of Fame

20. **Dover Report** *Diane Morris, Katie Bartnick, Brian Homeyer*  
• Bond referendum did not pass

21. **MHEF Report** *Katie Bartnick, Jennifer Antoncich*  
N/A

22. **Liaison to Mine Hill Township Report** *Jennifer Waters, Jennifer Antoncich*  
N/A

23. **Community Committee Report - N/A**

24. **Old Business –**  
• Student pre-recorded the Star Spangle Banner

25. **New Business – N/A**

26. **Public Discussion**  
• Cindy Pyszynski – Angel tree; ESL approval.

27. **Executive Session – N/A**

28. **Return to Public Session – N/A**

29. **Adjournment**

On the motion of Brian Homeyer seconded by Srinivasa Rajagopal the Board adjourns the meeting at 8:08 p.m.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Absent	Yes	Absent	Yes	Yes	Yes	Absent

Respectfully submitted,  
***Carolina Rodriguez***  
Carolina Rodriguez, SBA  
Board Secretary